

## ARCHIVAL POLICY

(Amended and approved by the Board of Directors on November 30, 2022 by Circulation)

### I. PREAMBLE: -

The Securities and Exchange Board of India (SEBI) has notified Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) on 2nd September 2015 which was effective from 1st December 2015.

As per Regulation 30 (8) of the Securities and Exchange Board Of India (Listing Obligations And Disclosure Requirements) Regulations, 2015, every listed company is required to disclose on its website all such events or information which have been Disclosed to stock exchange(s) under the said Regulations, and such disclosures shall be posted on the website of the listed company for a minimum period of five years and thereafter as per the archival policy of the listed company, as disclosed on its website.

### II. FRAMEWORK: -

In compliance with the requirements as mentioned above, the events/information disclosed by the Company under Regulation 30(8) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, to Stock Exchange(s) shall be posted on the website of the Company for a minimum period of five years and thereafter as may be decided by Managing Director, Whole time Director, Chief Finance Officer and Company Secretary of the Company.

### III. POWER TO AMEND THE POLICY: -

The Policy may be amended from time to time by the Board of Directors of the Company (including duly authorized Committee thereof).

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